



2025 / 2026 Internship Grant Application

This application is to be completed by the Recipient Airport.

GENERAL INFORMATION

Proposed start date and end date of internship: _____

Internship will be conducted at: _____

Type of Airport: General Aviation Commercial Service

Mailing Address: _____

Address where funds should be distributed to if different from above:

Application Submitted by: _____ **Title:** _____

Mailing Address: _____

Email: _____ **Phone:** _____

If students inquire about pursuing an internship opportunity at your airport who can they contact?

Name: _____ **Title:** _____

Mailing Address: _____

Email: _____ **Phone:** _____

Provide the name, title and contact information of the intern's immediate supervisor, if different from the point of contact.

Name: _____ **Title:** _____

Mailing Address: _____

Email: _____ **Phone:** _____

Has the Airport previously received an Internship Grant through this program? Yes No

If yes, please list the year and amount of the grant provided.

| | | | | | |
|------------|--------------|------------|--------------|------------|--------------|
| Year _____ | Amount _____ | Year _____ | Amount _____ | Year _____ | Amount _____ |
| Year _____ | Amount _____ | Year _____ | Amount _____ | Year _____ | Amount _____ |
| Year _____ | Amount _____ | Year _____ | Amount _____ | Year _____ | Amount _____ |
| Year _____ | Amount _____ | Year _____ | Amount _____ | Year _____ | Amount _____ |
| Year _____ | Amount _____ | Year _____ | Amount _____ | Year _____ | Amount _____ |
| Year _____ | Amount _____ | Year _____ | Amount _____ | Year _____ | Amount _____ |

PROGRAM INFORMATION

Describe the areas in which the intern will work including the type of activities, approximate amount of time dedicated to each, anticipated assignments, and other details that will distinguish this internship.

Describe the Airport's objectives for the intern's experience.

How will the Airport benefit from participation in the internship program?

Describe where the intern fits in the organization (attach a copy of the org. chart if appropriate).

How will the supervisor communicate and provide feedback to the intern to promote success?

Provide any additional information that would be helpful to the Internship Selection Committee.

ACKNOWLEDGEMENT

The undersigned acknowledges the information contained in this application and agrees to the terms and conditions of the Internship Grant Agreement.

Airport Name: _____

Prepared By: _____ **Title:** _____

Signature: _____ **Date:** _____